



## Personal Information Request for Access Form

### When should you use this form?

Use this form to ask Samsung Electronics Australia Pty Ltd (ACN 002 915 648) (**Samsung, we or us**) for personal information we hold about you. There may be a fee for getting information in this way. If you are unsure about the fees that may apply, please feel free to contact us at [privacy.au@samsung.com](mailto:privacy.au@samsung.com)

You have rights under the Privacy Act to access the personal information that we hold about you. See our Privacy Policy available at <http://www.samsung.com/au/info/privacy/> for more details.

### Section 1: Individual's details

<b>Given Name</b>	
<b>Surname</b>	
<b>Contact Number</b>	
<b>Email Address/Postal Address</b>	
<b>Samsung Reference Number (if known)</b>	

### Section 2: What personal information do you need?

*(for example: I need you to give me a recording of the phone conversation I had with Samsung on 24 May 2016 at about 3pm)*

### Section 3: Is there any additional information you can provide about the request?

*(e.g. date range, method of communication, i.e. phone call/live chat or call log)*

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**Important:** Please be as specific as possible to help us find the right information. You can only request information that relates to you. If another person is involved, each of you will need to complete and sign an access form.

### Fees may apply

In some circumstances, we may need to charge a fee to obtain this information. We'll tell you in advance if there is going to be any cost to you for getting the information, so you can decide if you want to go ahead.

### When are you likely to hear from us?

Usually within thirty (30) days of making your request.

### Your declaration and authority

By signing and sending in this form, I confirm that:

- I agree to the Samsung Privacy Policy;
- I am the individual named in this form and the information given in this form is correct;
- I authorise Samsung to share information about me for the purpose of responding to my request and to provide me with information in any form they consider appropriate.

**Signature**

**Date**

X	
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### Sending the form

You can send the completed form to us by:

**Email:** [privacy.au@samsung.com](mailto:privacy.au@samsung.com)

**OR**

**Post:** Privacy Officer  
Samsung Electronics Australia  
3 Murray Rose Ave  
Sydney Olympic Park NSW 2127