

# Hints and Tips!

At Samsung we are dedicated to supporting you throughout the entire Placement & Graduate application process. Take a look at these suggested hints and tips on how to succeed at each stage.

Our application process is the same whether applying for our Placement opportunities or our Graduate programmes: • Email your CV and Cover letter to <u>placementsUK@samsung.com</u> or <u>graduatesUK@samsung.com</u> with the

- opportunity category you would like to apply for in the subject of the email
- Complete the Online Assessments
- Submit your Virtual Interview
- Attend one of our Assessment Centres

What are we looking for? Throughout the application process, we will be looking for evidence of our five key competencies which you can find below:



## Step 1: Email your CV and Cover letter

The first stage is to email your updated CV and tailored Cover Letter to the relevant email address with the opportunity category in the subject line to: <a href="mailto:placementsuk@samsung.com">placementsuk@samsung.com</a> for Placement Opportunities or <a href="mailto:graduatesuk@samsung.com">graduatesuk@samsung.com</a> for the Graduate Programme.

Hints and Tips for this Step:

- Know your Samsung! Who are we? What do we do? Where is the business going? Make sure you do your research by looking at our website: <u>www.samsung.com/uk</u>
- Talk about yourself Why do you want to work at Samsung? Which role are you interested in? What do you feel you could contribute to the business?
- Ensure your CV is up to date, relevant and grammatically correct.

#### Step 2: Complete the Online Assessments

The next stage in the process is taking an online ability test that will assess your aptitude in three key areas; logical, verbal and numerical. Completing these tests should take around 40 minutes and will provide us with insight into your natural capabilities.

Hints and Tips for this Step:

- Don't rush and use all the available time.
- Read every question carefully before answering.
- Make sure you are somewhere you can concentrate without distractions.

#### Step 3: Submit your Virtual Interview

If successful, you will be invited to complete a virtual interview. This will consist of competency based questions and you will have either 30 or 60 seconds to answer each one. You will not see these questions in advance – just like in a face to face interview. This interview gives us the opportunity to find out more about what motivates you, how you work and react to different situations, giving us a chance to get to know you.

Hints and Tips for this Step:

- Ensure you answer the question to the best of your ability and keep to the point.
- Make use of the time allocation use every second.
- Use examples to back up your answers where possible.
- Don't forget we want to see personality, we want to see the real you!
- You will be asked a programme specific question. So make sure you have an idea of the area you wish to work in.

#### Step 4: The Assessment Centre

The final stage is attending one of our Assessment Centre days; these will run from January to March and be held at our Leadership Centre in Chertsey, Surrey. The day will consist of group tasks, role specific tasks, an interview and other activities. This will give you the opportunity to gain insight into what it's really like working for Samsung, providing a chance for you to meet members of the Emerging Talent team as well as our line managers and business leaders.

### Hints and Tips for this Step:

- Get involved! We want you to really engage with the Assessment Centre, so throw yourself into the tasks and don't hold back! We want to hear your opinions so let your voice be heard.
- Use this time to question us; you need to know if we are right for you as much as you are right for us.
- Don't stress yourself out, but try to enjoy the day instead. Talk to the other candidates and Samsung employees, this is a great chance to meet new people and network.